



**JOB TITLE:** HGV Class 1 Driver with Yard Duties

**LOCATION:** Dungannon, Co. Tyrone

**About Kiverco:**

At Kiverco we believe in a World where Recycling Plant recovers much more, much more accurately and for much longer. Kiverco is a premium brand business with an international reputation for making the World's Toughest Recycling Plant. We have been focused on making the World more sustainable for thirty years.

You will be joining the Company at an interesting time, as Kiverco has just secured some of our most exciting projects to date and we are in the process of launching a new line of revolutionary machinery.

Our Company has evolved over the years and its growth is a direct result of the hunger for creating new distinctive, bespoke, innovative products to help transform the World's waste. Our obsessive behaviour to constantly evolve our offering has meant that we have also become industry-leading experts in the field of waste processing machinery.

Kiverco delivers high quality solutions with excellent customer service globally.

**The person:**

We are looking for an experienced HGV Class 1 Driver to drive the company vehicle between sites to facilitate collections/deliveries, ensuring accurate recording of goods in and out. When not driving you

will be required to assist with yard duties on site, ensuring that the workshop and yard area are kept clean, tidy and well maintained at all times. In addition, you will assist with deliveries, ensuring accurate recording of goods in and out. A good awareness of Health & Safety, including safe manual handling and machine handling, yard security and customer service is important. You will work closely with other members of the Production team in the manufacturing of quality machinery, helping us to maintain our reputation as the Worlds' Toughest Plant Since 1993.

## **Main Duties & Responsibilities**

### HGV Class 1 Driving:

- Drive withing tachograph law and drivers' hours rules
- Loading/unloading of the vehicle, ensuring products are safely loaded and secured
- Consistent recording of all delivery notes
- A keen awareness of Health & Safety

### Goods In / Out:

- Accurate recording of goods in and out using Sage and carry out visual checks using kit lists provided
- Identify and record shortages and notify your supervisor
- Assist with weekly stock count
- Ensure parts are correctly labelled prior to being moved to other sites
- Assist in the loading / unloading of goods, ensuring safe working practices are adhered to at all times
- Effective communication with production and management regarding the receipt and despatch of goods
- Carry out an inspection of all goods

### Yard Duties:

- Adhere to health & safety standards in the yard and onsite
- Report health & safety breaches to your supervisor
- Ensure the yard is clean, tidy and well maintained and escalate any issues to your supervisor
- Ensure walkways are kept clear and in a safe condition

## **Criteria required:**

- HGV Class 1 licence is essential
- Minimum 1 year driving experience
- Must be literate and numerate and have an acceptable level of English, to include speaking, reading and writing is essential
- Must be able to work as a team member
- Must have a positive attitude to work and others
- Good manual dexterity is essential
- Good time keeping is essential
- Good communication skills are essential
- The ability to work on own initiative is essential
- Ability to solve problems essential
- Mechanical aptitude essential
- Ability to identify and escalate matters that are outside of your remit
- Ability to undertake responsibility essential
- Awareness of health and safety essential

## **Rewards & benefits**

- Highly competitive salary
- Overtime at enhanced rate
- Timekeeping & Attendance Bonus
- Company pension
- Generous Company healthcare provision
- Refer a Friend scheme
- Long Service Awards
- Extra Holiday for your Birthday
- Other employee benefits

To apply for this position please send your CV with a cover letter to [careers@kiverco.com](mailto:careers@kiverco.com)